



24 Jun 2020

Dear Parents/Guardians and Students,

### **Resumption of Classes in SSTC**

1. As Singapore transits into Phase Two of the Post Circuit Breaker (CB), our students will return to school daily from Monday 29 June 2020. Safe management measures for all students and staff will continue to be implemented on campus to ensure we can work and learn in a safe environment.

### **Safe Management Measures on Campus**

2. We will continue with the necessary safe management and precautionary measures as follow:

a. **Mask Wearing.** All staff and students must wear masks on campus. Teaching staff have the option of wearing face shields, for more effective teaching if required.

b. **Screening**

(1) Daily temperature-taking, with visual and question screening for all students and staff.

(2) Students and staff who are unwell, or who have household members on Home Quarantine Order / Stay-Home Notice or have adult household members with flu-like symptoms such as fever and cough, are required to stay away from school.

c. **Hygiene**

(1) Frequent cleaning of high-touch surfaces and disinfection of the premises will be done daily by our admin staff.

(2) Students will continue to practise frequent handwashing throughout the school day and wipe down of tables and shared equipment after use.

d. **Inter-mingling (Cohorting).** Intermingling across classes and levels will be reduced.

e. **Safe Distancing**

(1) Fixed exam-style seating in classrooms with small group discussions will be allowed. We will minimise inter-mingling between groups, movement from point to point on campus will be controlled, and students will have their meals in fixed designated locations.

(2) Staggered arrival, dismissal and recess timings to reduce congestion will be implemented.

(3) Safe distancing of at least 1m between individuals will continue to be imposed.

**f. Deployment of Technology Tools and Contact Tracing**

- (1) Mandatory use of SafeEntry at entrance of SSTC to ensure contact tracing on campus can be done expeditiously.
- (2) Use of other contact tracing tools like TraceTogether are also highly encouraged for both students and staff for travel to and from campus, and in campus.


**Letter to Parents on Latest Guidelines on COVID-19 Test**

3. Please refer to Annex A on the letter to parents/guardians pertaining to the expanded surveillance testing for COVID-19. Parents/guardians should accompany their children who are unwell, with respiratory symptoms like cough, sore throat and runny nose, to see a doctor and be assessed for Acute Respiratory Infection (ARI).
4. Students should be accompanied by a parent/guardian for the test. This facilitates consent taking and communication to both the student and parent/guardian on the precautions to take note of while awaiting the test results at home. The cost of the test arising from a diagnosis of an Acute Respiratory Infection (ARI) will be covered by the Government.

**Management of a Confirmed Case**

5. Should there be a confirmed case in the school, face-to-face lessons will be suspended for 3 days and all students will be on full Home-Based Learning (HBL). We will conduct a round of thorough cleaning and disinfection of the school premises and work with the Ministry of Health (MOH).
6. Any staff or students who show any symptoms will be required to go to their nearest doctor for treatment and, if necessary, swab tests. When the school's situation has stabilised, students and staff will then return to the school to continue face-to-face lessons (arrangement will depend on the situation).
7. For the purposes of identifying a student (without a student pass/identification) to be tested for COVID-19 under the enhanced Swab and Send Home (SASH) criteria at first presentation of an ARI of any duration, a Letter of Identification from SSTC is required. Please contact SSTC Reception at +65 6235 5685, or email [info@sstc.edu.sg](mailto:info@sstc.edu.sg). This letter has a validity period. In the event of any changes to the terms of enrolment, the school reserves the right to rescind this Letter of Identification.
8. SSTC will continue to keep our students, teachers and staff safe, just as we have been doing from the very beginning of the situation.
9. Should you have any questions, please feel free to contact us at +65 6235 5685. Thank you for your co-operation and understanding.

Regards,



Wayne Ho  
Executive Director, Operations